Event Name: Event Date: Event Host(s): Address for Check:	_		· .	OF OREGON				
Revenues								
Attendees Members: Non-Members: Other (ie Non-Drinkers): Total Collected: Total Guest Overhead Charges:	# 	cost	each = each = each =	\$				
◆Total Revenue (Total collected minus Guest O	verhead Charges)							
Expenses (All expenses MUST be accompanied by recompanied by reco								
Room Rental: Other Rentals <i>(Glassware/Linens,</i> e	Other Rentals (Glassware/Linens, etc.): Labor (Chef/Servers/Clean-up, etc.): Corkage Fees: Gratuity: Other (Describe):							
Wine Expenses: (Itemize below)								
Vineyard	Year/ NV	# of Bottles	\$ per Bottle	Total \$				
Total Wine Expenses (B):								
◆Total Expenses (Food-related Expenses (A) p ◆TOTAL PROFIT or LOSS: (Total Revenue i								

Additiona	al comments:		